

2018-2019

# **Emergency Action Plan**

**for**

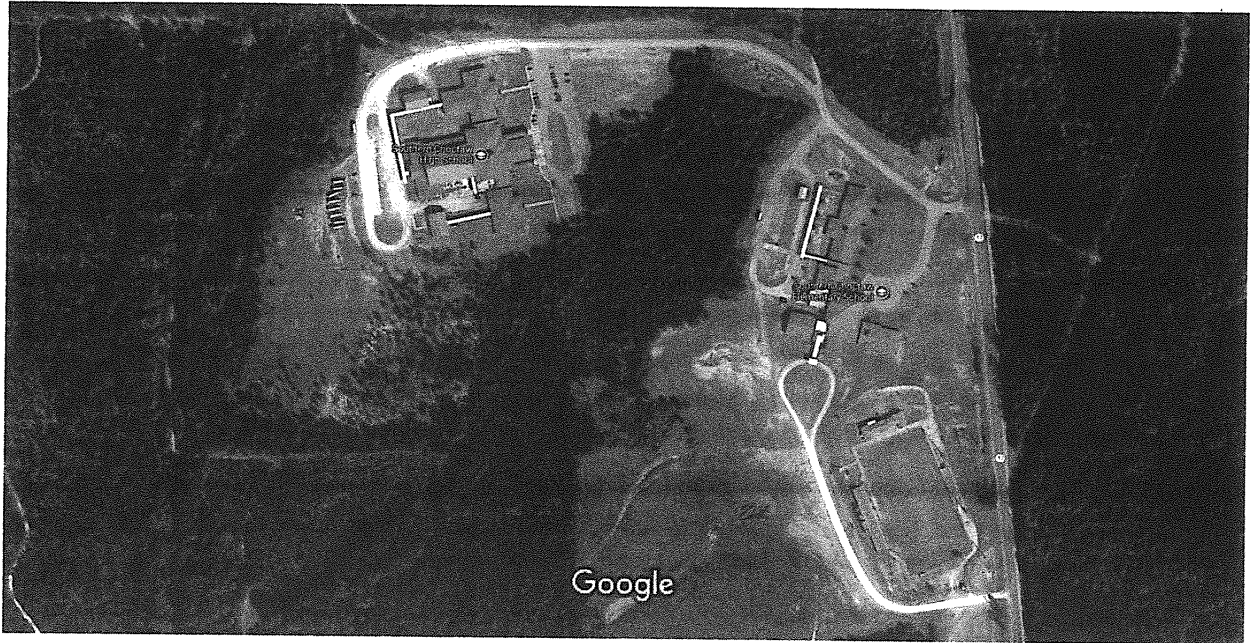
## **Sports and Band Activities**

**at**

### **Southern Choctaw High School**



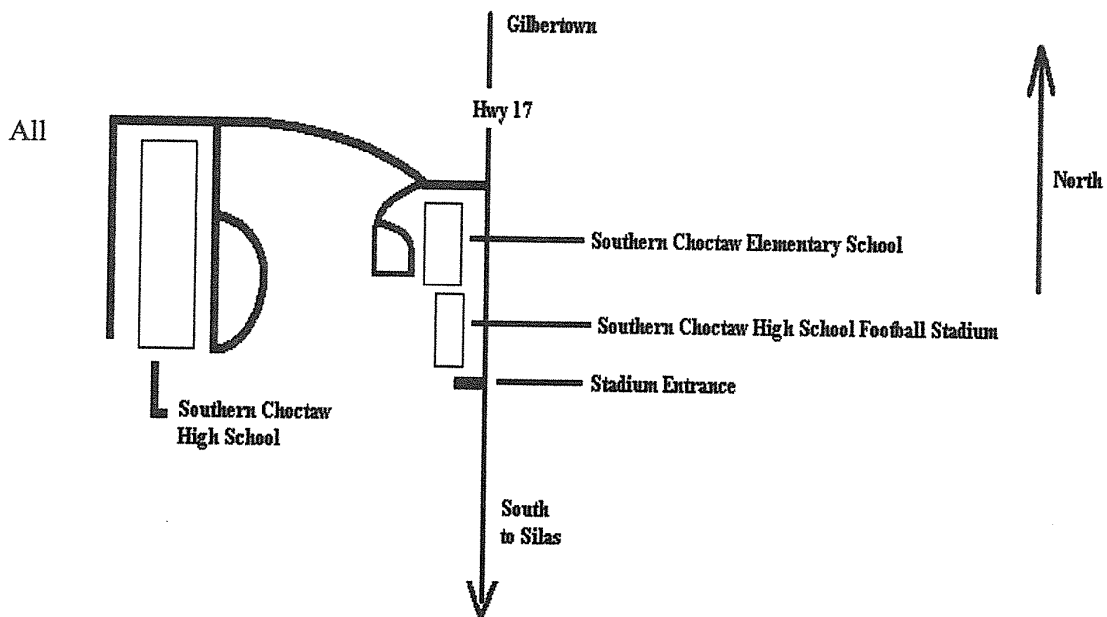
Google Maps



Imagery ©2017 Google, Map data ©2017 Google United States 200 ft

This map below is ***NOT*** drawn to scale. Southern Choctaw High School is located approximately 2 miles south of Gilbertown, Alabama, and approximate 5 miles north of the intersection of Highways 17 and 84 in Silas, Alabama.

To reach the school you turn off Highway 17 at the entrance immediately north of Southern Choctaw Elementary you should bear right, proceed up the slight incline, bear right again and follow the pavement to Southern Choctaw High School. As you approach the school the library is the big area in the middle of the front of the school. The principal's office is located immediately behind the library in that same portion of the building.



extracurricular practice venues are located at Southern Choctaw High School or the area marked as Southern Choctaw High School Football Stadium.

### Helpful Telephone Numbers

<b>Title</b>	<b>Contact Name</b>	<b>Work Phone</b>
Principal		(251) 843-5645
Assistant Principal	Vol Newsome	(251) 843-5645
Assistant Superintendent		(205) 459-3031
Board of Education Chair	James Studdard	(205) 459-4811
Board of Education Legal	Fred Bolling	(205) 541-2470
Bookkeeper, Secretary	June Graham	(251) 843-5645
Bookkeeper, BOE	Sekethia Mitchell	(205) 459-3031
Bus Driver (Evacuation)	Randall Jacobs	(251) 843-5449
CNP Manager	Denise Dubose	(251) 843-5645
Custodian	Sylvester McGrew	(251) 843-5645
Emergency Management (EMA)	Tyler Davidson	(205) 459-2153
EMT	Choctaw County EMT	(251) 459-2166
Faculty (ESL)		(251) 843-5645
Faculty (P.E./Coach)	Jeremy Noland	(251) 843-5645
Faculty (Skills Survey)	Clay Tew	(251) 843-5645
Faculty (Skills Survey)	Patricia Miller	(251) 843-5645
Fire Department	Gilbertown Fire Department	(251) 843-3198
Law Enforcement (City)	Gilbertown Police Department	(251) 843-2766
Law Enforcement (County)	Choctaw County Sheriff's Dept.	(205) 459-2166
Law Enforcement (State)	Alabama State Trooper Grove Hill	(251) 275-3249
Local Board Member	Randy Gibson	(251) 843-5122
Local Hospital	Choctaw General Hospital	(205) 459-9100
Maintenance Supervisor	Dorothy Banks/Beverly Skinner	(205) 459-3031
Public Works (Electrical)	Black Warrior	(205) 459-2232
Public Works (Gas)	South Alabama Gas	(205) 459-4464
Public Works (Water)	Gilbertown Utilities	(251) 843-2477
School Counselor	Courtney Taylor	(251) 843-5645
School Nurse	Carol Taylor	(251) 843-5645
Social Services (Mental Health)	West Alabama Mental Health	(205) 459-2612
Social Services (Public Health)	Choctaw County Health Dept.	(205) 549-4026

Superintendent	Dorothy Banks	(205) 459-3031
Superintendent's Secretary	Beverly Skinner	(205) 459-3031
Transportation Supervisor	Edward Dubose	(205) 604-9068

**Helpful Phone Numbers**  
(Continued)

**Emergency**

Fire and Police (emergency only)	911
E-911	205-459-5911
Silas Police Department	251-542-9505
Silas Fire Department	251-542-9505
Gilbertown Police Department	251-843-2766
Gilbertown Fire Department	251-843-3198
Pennington Police Department	205-654-2526
Pennington Fire Department	205-654-2526
Lisman Police Department	205-398-3889
Lisman Fire Department	205-398-3889
Butler Police Department	205-459-3795
Butler Fire Department	205-459-3795
Choctaw County Sheriff's Department	205-459-2166
Sheriff Scott Lolley/CW1	205-459-2166
Choctaw County Emergency Management Team	205-459-2166
Choctaw County Ambulance Service	205-459-3824
Choctaw County Rescue Squad	205-459-2893
Choctaw Medical Clinic	205-459-4488
Jeff Anderson Regional Medical Center	601-553-6000
Riley's Memorial Hospital	601-693-2511
Rush Memorial Hospital	601-483-0011
Wayne General Hospital	601-735-5151
Alabama Power	205-459-2525
Red Cross	800-578-7638
Federal Bureau of Investigations	334-263-1681 or 334-438-3674
FBI Area Office WMD Coordinator	252-660-2350
National Response Center	800-424-8800
Center for Disease Control	800-311-3435

**Helpful Phone Numbers  
(Continued)**

**Drug Treatment and Rehabilitation**

Alabama Poison Control Center, Adm.	205-345-0600
Alabama Emergency Poison Information	800-462-0800
Charter Hospital of Mobile	800-634-0113
Laurelwood Hospital of Meridian	800-422-5563

**Counseling Services**

West Alabama Mental Health Department	205-459-2612
Department of Human Resources	205-459-4011
Choctaw County Health Department	205-459-4026
Choctaw County Baptist Association	205-459-4549
The Amelia Center, Birmingham	205-251-3430

**Choctaw County School System Resources**

Central Office	205-459-3031
Superintendent – Dorothy Banks	205-459-3031
Director of Transportation – Edward Dubose	205-459-2194

**Southern Choctaw High School Resources**

SCHS Principal's Office	251-843-5645
SCHS Athletic Director's Office	251-843-5645
SCHS Fax Line	251-843-5649
Courtney Taylor – SCHS Counselor	251-843-5645
Carol Taylor / Rebecca Johnson – Nurses	205-457-1420 or 601-274-1395
Denise Dubose – SCHS Cafeteria Supervisor	205-457-1562
Edward Dubose – Transportation Director	205-604-9068
Randall Jacobs – Bus Driver	205-604-9208
Sylvester McGrew / Jackie Frost – Custodian/Maintenance	251-331-1346 or 205-457-2337

**Utilities**

Gas	205-459-4464
Electric	800-242-2580
Water	251-843-2477
Sewer	251-843-2477

**Emergency Plan for Southern Choctaw High School  
Band Practice Field Venue**

**Incident Commander:** Will Pierce, Band Director, or Administrator on scene

**School Street Address:** 10941 Hwy 17 Gilbertown, Alabama 36908

**Telephone Number:** Land Line: 251-843-5645 Cell Phone: 334-414-4931 (Mr. Pierce)

**Emergency Phone Numbers:** 911  
(Other numbers available on page 16 of this document)

**Approximate EMS response time:** 25 minute(s)

**Emergency Personnel:**

- EMS in Gilbertown
- CPR trained personnel: Coach Jeremy Noland, Coach Grady Johnson, Will Pierce
- First Aid certified personnel: Coach Jeremy Noland, Coach Grady Johnson, Will Pierce

**Emergency Communication:**

- Fixed telephone line located: Principal's office at Southern Choctaw High School
- Cellular phone located: Mr. Will Pierce

**Emergency Equipment:**

- A limited amount of first aid equipment is available in First Aid kit maintained by the Southern Choctaw High School Band.

**Roles of First Responders:**

1. Immediate care of the injured or ill student-athlete:  
Person(s) responsible: Will Pierce
  
2. Emergency equipment retrieval:  
Person(s) responsible: Will Pierce or designee
  
3. Activation of Emergency Medical System  
Person(s) responsible: Will Pierce
  - a. Place call to 911  
Caller should provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment given, specific directions, any other information requested by 911 operator
  - b. Notify individuals designated on the emergency contact list:  
Principal:  
Central Office Personnel: Dorothy Banks  
Parent(s): Parents of Injured Individual  
Other(s):
  
4. Direction for EMS to scene:

Person(s) responsible: Principal or Will Pierce

- a. Open appropriate gates
- b. Designate individual to “flag down” EMS and direct to scene
- c. Scene control: limit to first aid providers and move bystanders away from area

### **Venue Directions And Map**

#### **To Southern Choctaw High School Band Practice Field**

From Gilbertown proceed south on Hwy 17 south approximate 2 miles. The practice venue is located at the Southern Choctaw High School. Entrance may be made on north end of Southern Choctaw Elementary School, then follow the map found at the beginning of this document.

From the Silas area proceed north on Hwy 17 south approximate 5 miles. The practice venue is located at the Southern Choctaw High School. Entrance may be made on north end of Southern Choctaw Elementary School, then follow the map found at the beginning of this document.



**Emergency Plan for Southern Choctaw High School  
Basketball Venue**

**Incident Commander:** Shelia Smith (Basketball Coach) or Administrator on scene

**School Street Address:** 10941 Hwy 17 Gilbertown, Alabama 36908

**Telephone Number:** Land Line: 251-843-5645 Cell Phone: 770-820-7694 (Coach Smith)

**Emergency Phone Numbers:** 911  
(Other numbers available on page 16 of this document)

**Approximate EMS response time:** 10 minute(s)

**Emergency Personnel:**

- Certified athletic trainer (University of West Alabama): names not available because individuals will vary from game to game
- CPR trained personnel: Coach Shelia Smith
- First Aid certified personnel: Coach Shelia Smith

**Emergency Communication:**

- Fixed telephone line located: Coaches office in gym, 251-843-5645
- Cell Phone: 770-820-7694 (Coach Smith)

**Emergency Equipment:**

- Supplies and/or equipment are maintained: located in coaches office in gym.

**Roles of First Responders:**

1. Immediate care of the injured or ill student-athlete:  
Person(s) responsible: Coach Shelia Smith
  
2. Emergency equipment retrieval:  
Person(s) responsible: Coach Shelia Smith or designee
  
3. Activation of Emergency Medical System  
Person(s) responsible: Coach Shelia Smith or designee
  - a. Place call to 911  
Caller should provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment given, specific directions, any other information requested by 911 operator
  - b. Notify individuals designated on the emergency contact list:  
Principal:  
Central Office Personnel: Dorothy Banks  
Parent(s): Parents of Injured Individual
  
4. Direction for EMS to scene:

Person(s) responsible: Principal  
Coach Shelia Smith  
Designee

- a. Open appropriate doors
- b. Designate individual to “flag down” EMS and direct to scene
- c. Scene control: limit to first aid providers and move bystanders away from area

**To Southern Choctaw High School Band Practice Field**

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From the Silas area proceed north on Hwy 17 south approximate 5 miles. The practice venue is located at the Southern Choctaw High School. Entrance may be made on north end of Southern Choctaw Elementary School, then follow the map found at the beginning of this document.

**Emergency Plan for Southern Choctaw High School  
Baseball Venue**

**Incident Commander:** Baseball Coach, or Administrator on scene

**School Street Address:** 10941 Hwy 17 Gilbertown, Alabama 36908

**Telephone Number:** Land Line: 251-843-5645 Cell Phone:

**Emergency Phone Numbers:** 911  
(Other numbers available on page 16 of this document)

**Approximate EMS response time:** 10 minute(s)

**Emergency Personnel:**

- Certified athletic trainer (University of West Alabama): names not available because individuals will vary from game to game
- CPR trained personnel:
- First Aid certified personnel:

**Emergency Communication:**

- Fixed telephone line located: Coaches office in gym, 251-843-5645
- Cell Phone:

**Emergency Equipment:**

- Supplies and / or equipment are maintained: located in coaches office in gym.

**Roles of First Responders:**

1. Immediate care of the injured or ill student-athlete:  
Person(s) responsible:

2. Emergency equipment retrieval:  
Person(s) responsible: designee

3. Activation of Emergency Medical System  
Person(s) responsible: designee

a. Place call to 911

Caller should provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment given, specific directions, any other information requested by 911 operator

b. Notify individuals designated on the emergency contact list:

Principal:

Central Office Personnel: Dorothy Banks

Parent(s): Parents of Injured Individual

4. Direction for EMS to scene:

## Emergency Plan for Southern Choctaw High School Softball Venue

**Incident Commander:** Jeremy Noland, Softball Coach, or Administrator on scene

**School Street Address:** 10941 Hwy 17, Gilbertown, Alabama 36908

**Telephone Number:** Land Line: 251-843-5645 Cell Phone: 205-457-2184 (Coach Noland)

**Emergency Phone Numbers:** 911  
(Other numbers available on page 16 of this document)

**Approximate EMS response time:** 1 minute(s)

### Emergency Personnel:

- Certified athletic trainer (University of West Alabama): names not available because individuals will vary from game to game
- CPR trained personnel: Coach Jeremy Noland
- First Aid certified personnel: Coach Jeremy Noland

### Emergency Communication:

- Fixed telephone line located: Coaches office in gym, 251-843-5645
- Cell Phone: Coach Jeremy Noland 205-457-2184

### Emergency Equipment:

- Supplies and / or equipment are maintained: located in coaches office in gym.

### Roles of First Responders:

1. Immediate care of the injured or ill student-athlete:  
Person(s) responsible: Coach Jeremy Noland
  
2. Emergency equipment retrieval:  
Person(s) responsible: Coach Jeremy Noland or designee
  
3. Activation of Emergency Medical System  
Person(s) responsible: Coach Jeremy Noland or designee
  - a. Place call to 911  
Caller should provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment given, specific directions, any other information requested by 911 operator
  - b. Notify individuals designated on the emergency contact list:  
Principal:  
Central Office Personnel: Dorothy Banks  
Parent(s): Parents of Injured Individual
  
4. Direction for EMS to scene:

Person(s) responsible:

Coach Jeremy Noland

Designee

- a. Open appropriate gates
- b. Designate individual to “flag down” EMS and direct to scene
- c. Scene control: limit to first aid providers and move bystanders away from area

**To Southern Choctaw High School Band Practice Field**

From Gilbertown proceed south on Hwy 17 south approximate 2 miles. The practice venue is located at the Southern Choctaw High School. Entrance may be made on north end of Southern Choctaw Elementary School, then follow the map found at the beginning of this document.

From the Silas area proceed north on Hwy 17 south approximate 5 miles. The practice venue is located at the Southern Choctaw High School. Entrance may be made on north end of Southern Choctaw Elementary School, then follow the map found at the beginning of this document.

**Emergency Plan  
for  
Cheerleaders**

**PRACTICE:**

**I. Be prepared**

A. Information folder (for every squad member)

Information included.

1. Full name
2. Squad member's home and school address
3. Telephone numbers for individual's parents and two emergency phone numbers.
4. Allergies
5. Previous injuries
6. Family doctor's name
7. Insurance information
8. HMO requirements/restrictions

**THIS INFORMATION IS KEPT WITH THE CHEERLEADER COACH AT ALL  
TIMES!**

B. During practice, we will use the telephone in the principal's office.

1. 911 for emergencies.
2. Your school's complete address and phone number

**II. The PLAN**

A. Assignments

1. During an emergency, the coach will stay with the injured person.
2. Designee will go to call 911. They will use the information sheet located by the telephone to describe the injury and the exact location of the accident.
3. Designee will go to meet the ambulance and direct them to the exact location.
4. If it is required for the coach to go with the injured squad member, ALL PRACTICE will be DISCONTINUED! The captain will stay with all squad members until their parents pick them up or until they leave in his/her own vehicle. (If the captain is the injured squad member the co-captain will have this responsibility.)

**GAMES:**

I. Same as above!

II. For away games, meet with the other team's cheerleading advisor/coach to confirm the location of medical staff/trainers and telephone.

**Emergency List  
Football/Basketball/Baseball/Softball GAME**

**In case of emergency call: 911**

**When answered, talk slowly and say this:**

**“We are located at \_\_\_\_\_ in \_\_\_\_\_. One of our football players/basketball players/softball-baseball players/band member has fallen and injured his/her \_\_\_\_\_ and needs an ambulance. Please come to**

**(describe the injury)**

**\_\_\_\_\_ located at \_\_\_\_\_. We will have someone there to direct you.”**

**Stay on the line until the ambulance dispatcher says you can hang up.**

School office number: 251-843-5645

Coach’s Cell Phone: 205-457-2184 (Coach Noland)

Coach’s Cell Phone: 770-820-7694 (Coach Smith)

**Venue Directions And Map**

**To Southern Choctaw High School Band Practice Field**

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**Emergency List  
Cheer Practice**

**In case of emergency call: 911**

**When answered, talk slowly and say this:**

**“We are located at Southern Choctaw High School at 10941 Hwy 17 in Gilberttown. One of our cheerleaders has fallen and injured her \_\_\_\_\_ and needs an ambulance.**

**Please come to**

**(describe the injury)**

\_\_\_\_\_ located at \_\_\_\_\_ . We will have someone there to direct you.”

**Stay on the line until the ambulance dispatcher says you can hang up.**

School office number: 251-843-5645

Coach’s Cell Phone: 251-242-5176

**Venue Directions And Map**

**To Southern Choctaw High School Band Practice Field**

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**Emergency List  
Football/Basketball/Baseball/Softball GAME**

**In case of emergency call: 911**

**When answered, talk slowly and say this:**

**“We are located at \_\_\_\_\_ in \_\_\_\_\_. One of our football players/basketball players/softball-baseball players/band member has fallen and injured his/her \_\_\_\_\_ and needs an ambulance. Please come to**

**(describe the injury)**

**\_\_\_\_\_ located at \_\_\_\_\_. We will have someone there to direct you.”**

**Stay on the line until the ambulance dispatcher says you can hang up.**

School office number: 251-843-5645

Coach’s Cell Phone: 205-457-2184 (Coach Noland)

Coach’s Cell Phone: 770-820-7694 (Coach Smith)

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